



PERSONS WITH DISABILITIES AND VETERANS HIRING FAIR

“Uniting Talent with Opportunity”

U.S Department of Labor, Frances Perkins Building
200 Constitution Ave, NW
Washington, DC 20010

Wednesday, August 8, 2012 (10:00 a.m. – 2:00 p.m.)

TAKE METRO RED LINE – JUDICIARY SQUARE TAKE THE U.S. COURTS EXIT

DOL Hiring Managers Want To Hire You

Meet and speak with DOL agency representatives seeking to fill several positions noncompetitively with qualified Persons with Disabilities and Veterans.

To participate in this event you must be present, meet the minimum qualifications for the positions looking to be filled and be a 5-point or 10-point preference eligible Veteran or Person with a Disability in possession of a Schedule A/Job Readiness Certification Letter.

(Please refer to page two of this flyer for list of positions and qualifications standards)

On the day of the event, bring multiple copies of the following:

PERSONS WITH DISABILITIES

- Federal Resume • Schedule A/Job Readiness Certification Letter • Unofficial/Official College Transcripts* • Licenses/Certifications* • Civil Service Preference Letter*

**if applicable*

VETERANS

- Federal Resume • Proof of Military Service (DD214 or Statement of Service Letter) • Unofficial/Official College Transcripts* • Licenses/Certifications* • VA Service-Connected Disability* • Civil Service Preference Letter* • Schedule A/Job Readiness Certification Letter*

**if applicable*

Subsequent interviews or tentative jobs offers may be offered during the event and are contingent upon qualifications and completion of a background investigation

For additional information or questions please call 202-693-7714

Register at: <http://dolhiringfair.eventbrite.com>

POSITIONS TO BE FILLED

Click on the series and grade links to determine if you meet the minimum qualifications standards for the positions and grades listed below

For more detailed information on the Persons with Disabilities and Veterans Hiring Fair and to view the Duties and Responsibilities for the positions listed go to: www.dol.gov/dol/hiringfair

| Position Title | Series and Grade | Sub-Agency | # of Positions |
|--|-----------------------------------|--|----------------|
| Reasonable Accommodations and Assistive Technology Specialist | GS-0301-11/12 | Civil Rights Center | 1 |
| Program Specialist | GS-0301-12/14 | Performance Management Center | 1 |
| IT Specialist | GS-2210-13 | Office of Federal Contract Compliance Programs | 1 |
| Correspondence Specialist | GS-0301-9 | Office of Federal Contract Compliance Programs | 1 |
| Customer Service Representative | GS-0962-6 | Office of Workers' Compensation Programs | 2 |
| Workers Compensation Claims Examiner | GS-0991-13 | Office of Workers' Compensation Programs | 1 |
| Procurement Specialist | GS-1102-14 | Office of Workers' Compensation Programs | 1 |
| IT Specialist | GS-2210-13 | Office of Workers' Compensation Programs | 3 |
| Fiscal Operations Specialist | GS-0501-7 | Office of Workers' Compensation Programs | 1 |
| Workers Compensation Specialist | GS-0301-9 | Office of Workers' Compensation Programs | 1 |
| Workers' Compensation Claims Examiner (Hearing Representative) | GS-0991-13 | Office of Workers' Compensation Programs | 3 |
| Workers Compensation Assistant | GS-0303-07 | Office of Workers' Compensation Programs | 1 |
| Office Automation Clerk | GS-0326-2/6 | Human Resources Center / OCLM | 3 |
| Accountant | GS-0510-12 | Office of the Chief Financial Officer | 1 |
| Management Staff Assistant | GS-0303-5/6/7 | Foreign Labor Certification (OCFLC) | 2 |
| HR Specialist | GS-0201-7 | Bureau of Labor Statistics | 1 |
| IT Specialist | GS-2210-7 | Bureau of Labor Statistics | 1 |
| Program Analyst-TAP lead (Non-Supervisory) | GS-0343-14 | Veterans' Employment and Training Service | 1 |
| Investigative Analyst | GS-1801-13 | Veterans' Employment and Training Service | 1 |
| Investigative Analyst | GS-1801-11/12 | Veterans' Employment and Training Service | 1 |
| Strategic Outreach Specialist (Non-Supervisory) | GS-0343-14 | Veterans' Employment and Training Service | 1 |
| Management Program Analyst | GS-0343-9/11 | Veterans' Employment and Training Service | 1 |
| Deputy Comptroller | GS-0501-15 | Employment & Training Administration | 1 |
| Financial Reporting Officer | GS-0501-15 | Employment & Training Administration | 1 |
| Supervisory Budget Analyst (Manager) | GS-0560-15 | Employment & Training Administration | 2 |
| Supervisory Budget Analyst (Manager) | GS-0560-14 | Employment & Training Administration | 1 |
| Lead Senior Accountant | GS-0510-14 | Employment & Training Administration | 2 |
| Senior Accountant | GS-0510-13 | Employment & Training Administration | 1 |
| Senior Financial Management Specialist | GS-0501-13 | Employment & Training Administration | 1 |
| Budget Analyst | GS-0560-14 | Employment & Training Administration | 1 |
| Budget Analyst | GS-0560-09/12 | Employment & Training Administration | 1 |
| Public Affairs Specialist for Social Media | GS-1035-7/9/11 | Office of Public Affairs | 1 |
| Employee Benefits Law Specialist | GS-0958-9/14 | Employee Benefits Security Administration | 9 |
| Program Analyst | GS-0343-11/12 | Employee Benefits Security Administration | 2 |
| IT Specialist | GS-2210-11/12 | Employee Benefits Security Administration | 2 |
| Auditor/Investigator (Silver Spring, MD) | GS-0511/1801-5/13 | Employee Benefits Security Administration | 1 |
| Benefits Advisor (Silver Spring, MD) | GS-0301-5/13 | Employee Benefits Security Administration | 1 |

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| Program Analyst | GS-0343-12/13 | Occupational Health & Safety Administration | 1 |
| Supervisor Investigator | GS-1810-14 | Occupational Health & Safety Administration | 1 |
| Investigators | GS-1810-12/13 | Occupational Health & Safety Administration | 1 |
| Chemical engineer | GS-0893-12/13 | Occupational Health & Safety Administration | 1 |
| Safety Engineer | GS-0803-13 | Occupational Health & Safety Administration | 1 |
| Safety and Occupational Health Specialist | GS-0018-13 | Occupational Health & Safety Administration | 1 |
| Program Analyst | GS-0343-12/13 | Occupational Health & Safety Administration | 1 |
| Safety and Occupational Health Specialist | GS-0018-9/12 | Occupational Health & Safety Administration | 1 |
| Program Analyst | GS-0343-12/13 | Occupational Health & Safety Administration | 1 |
| Safety and Occupational Health Specialist | GS-0018-9/13 | Occupational Health & Safety Administration | 1 |
| Health Scientist | GS-0601-12/13 | Occupational Health & Safety Administration | 2 |
| Program Analyst | GS-0343-9 | Occupational Health & Safety Administration | 1 |
| Electrical Engineer | GS-0850-9 | Occupational Health & Safety Administration | 1 |
| Electrical Engineer | GS-0850-10 | Occupational Health & Safety Administration | 1 |
| Electrical Engineer | GS-0850-11 | Occupational Health & Safety Administration | 1 |
| Program Assistant | GS-0344-7/9 | Occupational Health & Safety Administration | 1 |
| Industrial Hygienist | GS-0690-9 | Occupational Health & Safety Administration | 1 |
| Electrical Engineer | GS-0850-9 | Occupational Health & Safety Administration | 1 |
| Administrative Resources Assistant | GS-0303-7 | Occupational Health & Safety Administration | 1 |

Prior to registering for the event we ask that everyone read the position descriptions and review the qualification standards for the series and grades.